



Legislation Details (With Text)

File #: R-2024-199 **Version:** 1 **Name:** ATP TTH 24-03 On-Call Engineering Grant Related Support Services

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File created: 5/23/2024 **In control:** Department of Public Utilities

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Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number TTH 24-03 With Tetra Tech, Inc. For On-Call Professional Engineering Support Services Related To Grant Applications On An As-Needed Basis In An Amount Up To \$200,000.00.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution - ATP TTH 24-03 On-Call Engineering Support Services.pdf, 2. ATP - TTH 24-03 On Call Engineering Services Related to Grants.pdf, 3. Proposal - ATP TTH 24-03 On-Call Engineering Support Services.pdf, 4. Consulting Agreement - Tetra Tech Inc (1325A).pdf, 5. R-2023-277 (Executed) Continuing Engineering Services.pdf

Date	Ver.	Action By	Action	Result
6/18/2024	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number TTH 24-03 With Tetra Tech, Inc. For On-Call Professional Engineering Support Services Related To Grant Applications On An As-Needed Basis In An Amount Up To \$200,000.00.

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

The Department of Public Utilities (“Department”) requires engineering support services on an as-needed basis to pursue grant funding from various agencies, to continue meeting regulatory, compliance, legislative, and contractual needs. Some of the services needed can be pre-defined, however, the need for previously unanticipated services may arise.

The following and other similar tasks are anticipated to be needed:

- Identify and draft prospective grant applications,
- Regulatory compliance and permit application assistance for water, wastewater, stormwater, and reuse water systems,

- Engineering support for projects designed and administrated by Department in-house staff,
- Conceptual planning for water, sewer, stormwater, reuse systems, and matters of emerging interest.

On September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of continuing professional consulting engineering services contracts with eight firms for water, sewer, reuse, and stormwater infrastructure projects, one of the firms being Tetra Tech, Inc. (“TTH”).

The Department requested a proposal from TTH to provide the aforementioned services for infrastructure projects on an as-needed basis and they submitted a proposal in an amount up to \$200,000.00.

This agenda item seeks the City Commission’s approval and authorization to execute the attached Authorization to Proceed for Work Order No. TTH 24-03 with TTH in an amount up to \$200,000.00 on an as-needed basis.

Fiscal Impact:

Funding for this project was included in the amended FY 2024 Capital Improvement Plan and is available in account numbers 442.409901.53600.531300.000744.000.000 and 443.419901.53800.563010.000913.000.000.

Department staff will manage this project. No additional staff are needed as a result of this project.

Recommended for inclusion on the agenda by:

Feng (“Jeff”) Jiang, Assistant Director, Department of Public Utilities

Vin Morello, Director, Department of Public Utilities

Gus Zambrano, Assistant City Manager/Sustainable Development