



## Legislation Details (With Text)

**File #:** R-2023-401    **Version:** 1    **Name:** Accela Permit Software  
**Type:** Resolution    **Status:** Passed  
**File created:** 10/24/2023    **In control:** Building Division  
**On agenda:** 12/6/2023    **Final action:** 12/6/2023

**Title:** A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Negotiate and Execute An Agreement With Carahsoft Technology Corp. For Permitting Software Licenses, Maintenance, And Information Technology Professional Services In An Amount Up To \$6,491,872.97 Over A Five-Year Period Based Upon United States General Services Administration Contract Number 47QSWA18D008F In Accordance With Section 38.41(C)(5) Of The Procurement Code; Amending The Fiscal Year 2024 Capital Improvement Plan. (Piggyback)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution Accela-Carahsoft (Piggyback).pdf, 2. Exhibits 1-3.pdf, 3. Carahsoft\_GSA webpage Info.pdf, 4. GSA Contract\_47QSWA18D008F.pdf, 5. 47QSWA18D008F\_GSA Contract Clause Document.pdf, 6. Carahsoft - Accela, Inc. - 11.28.2023 - Quote 42048342.pdf

Date	Ver.	Action By	Action	Result
12/6/2023	1	Regular City Commission Meeting		

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Negotiate and Execute An Agreement With Carahsoft Technology Corp. For Permitting Software Licenses, Maintenance, And Information Technology Professional Services In An Amount Up To \$6,491,872.97 Over A Five-Year Period Based Upon United States General Services Administration Contract Number 47QSWA18D008F In Accordance With Section 38.41(C)(5) Of The Procurement Code; Amending The Fiscal Year 2024 Capital Improvement Plan. (Piggyback)

*Infrastructure & Facilities*

Staff Recommends: Approval of the attached Resolution.

Explanation:

The City has determined the need to replace its legacy Building Permit software system known as Building Code Lien Application (“BCLA”) with a more innovative and robust application to be integrated with newer software while also utilizing a cloud-based platform to improve core functions, including remote data input and retrieval, special projects, and complex reports.

The Department of Development Services identified a United States General Services Administration

piggyback Contract No. 47QSWA18D008F awarded to Carahsoft Technology Corp (Carahsoft), which is an authorized reseller of the desired software, Accela, Inc. Carahsoft has agreed to extend to the City the same pricing under the terms and conditions set forth in the piggyback Contract.

The development of this cloud-based software program will allow City staff, customers, and the general public easy access, from any mobile device, to view all phases of the development review process, including but not limited to site plan applications, Certificate of Use, contractor registration, permitting, inspections, violations, Building Safety Program, payments, etc. This software is geographic information systems (“GIS”) based, includes a portal for easy upload, is intuitive and is updated online in real time.

Through the Accela repository, the City will be allowed to view a complete permit history for any property in the City. This means it will capture legacy programs to allow complete viewing of permit history and BCLA Code for violation history. Many municipalities use Accela including Weston, Fort Lauderdale and Tampa.

Accela is developing the future to provide next-generation mission-critical data management capability to help eliminate complexity and human error as compared with traditional, manual database management that exists in today’s market.

The pricing is comprised of the quoted amount of \$5,901,702.70 plus a ten percent contingency of \$590,170.27, for a combined total of \$6,491,872.97 for implementation, IT professional services, licenses and maintenance. The initial contract term is five years with the option to renew for up to five additional one-year periods.

**Fiscal Impact:**

A portion of the funding for this agreement requires amending the approved FY 2024 Capital Improvement Plan as detailed in Exhibits “1” through “3”, subject to approval of this resolution, and will be budgeted in subsequent fiscal years’ capital and operating budgets subject to approval and adoption by the City Commission.

**Recommended for inclusion on the agenda by:**

Russell Long, Chief Building Official

Andria Wingett, Director of Development Services

Gus Zambrano, Assistant City Manager for Sustainable Development