



Legislation Details (With Text)

File #: R-2016-277 **Version:** 1 **Name:** Wood Business Systems/KIP Plotter
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Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Order And Execute The Attached Lease Agreement And Addenda To Lease Agreement Between Kip America, Inc. Through Wood Business Solutions, Inc. And The City Of Hollywood For A Five (5) Year Lease Of One (1) Kip Model 7170 Digital Wide Format System In An Estimated Annual Amount Of \$5,097.12.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Res KIP 7170 Plotter WoodBusiness Engineering Equipment.pdf, 2. Blanket Purchase Order - B002909 - Wood Business Systems.pdf, 3. KIP Plotter - Lease Agreement, Addendum, Sales Order.pdf, 4. Quote Approval Form - KIP Plotter.pdf, 5. Term Sheet - KIP America Inc..pdf, 6. BIS 16-262.pdf

Date	Ver.	Action By	Action	Result
9/21/2016	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Order And Execute The Attached Lease Agreement And Addenda To Lease Agreement Between Kip America, Inc. Through Wood Business Solutions, Inc. And The City Of Hollywood For A Five (5) Year Lease Of One (1) Kip Model 7170 Digital Wide Format System In An Estimated Annual Amount Of \$5,097.12.

Staff Recommends: Approval of the Attached Resolution.

Explanation:

The Department of Development Services requires the lease of one (1) new Engineering Wide Format Digital Copier, Plotter, Scanner System to meet its current and future printing, scanning and coping operational needs.

In 2010 the Department of Development Services leased one (1) KIP America, Inc. Model 3100 digital copier, plotter, scanner system which performed above satisfactorily in meeting the department requirements and needs.

The sixty (60) month lease with KIP America, Inc., through Wood Business Products, Inc., for the KIP America Model 3100 Digital Copier/Plotter has expired and the unit is currently on a month to month basis to meet the department's current operational needs.

In seeking to replace the current digital copier/plotter, City staff reviewed available models and pricing from KIP America's authorized distributors and other manufacturers which would meet the department's operational need and the KIP America, Inc. Model 7170 unit was determined to best to meet the departmental needs based on the unit's speed, functionality, capability and capacity.

The Department of Development Services solicited and reviewed proposals from three (3) authorized KIP America's distributors and City staff recommend Wood Business Solutions, Inc. of Fort Lauderdale, Florida, for a sixty (60) month lease agreement with KIP America, Inc. for the KIP America Model 7170 digital copier, plotter, scanner system, for a monthly lease amount of \$424.76 and provides for the removal of the current KIP America Model 3100 copier/plotter.

KIP America, Inc. also provides a full coverage equipment maintenance/service agreement through Wood Business Solutions, Inc. to include toner, developer, drum, parts and labor based upon 4,000 square feet monthly usage, which is included in the lease amount.

KIP America, Inc. requires that the City enter into a Lease Agreement which requires the City to agree to indemnify the vendor which needs City Commission approval.

Wood Business Solutions, Inc.'s current and prior performance with the City has been above satisfactory.

The Director of Development Services and the Contract Compliance Officer recommend that the City Commission approve the issuance of the attached Blanket Purchase Order and execution of the attached lease agreement between KIP America, Inc., through Wood Business Solutions, Inc. of Fort Lauderdale, Florida and the City of Hollywood for the lease of the KIP America Model 7170 digital copier, plotter, scanner system, for a monthly lease amount of \$424.76 including a full coverage equipment maintenance/service agreement through Wood Business Solutions, Inc., for an estimated annual amount of \$5,097.12 for a period of five (5) years.

Award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding for this agreement is available in the Department of Development Services Equipment Rental fiscal year 2016 Budget Account Number 01.1410.00134.541.004404 and will be requested in subsequent fiscal years.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, Assistant City Manager/Sustainable Development, Office of the City Manager

George R. Keller, Jr., Assistant City Manager/Finance & Administration, Office of the City Manager

Thomas Barnett, Director, Development Services

Paul Bassar, Contract Compliance Office, Office of the City Manager