



Legislation Details (With Text)

File #: R-2023-197 **Version:** 1 **Name:** DRMP Change order
Type: Resolution **Status:** Passed
File created: 6/14/2023 **In control:** Engineering Division
On agenda: 7/5/2023 **Final action:** 7/5/2023

Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To An Authorization To Proceed With DRMP Inc. To Increase The Contract Amount From \$97,570.00 To \$142,494.00 For On-Call Engineering Plan Review Support In Accordance With Section 38.48 Of The Procurement Code (Change Orders).

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution - DRMP Change order.pdf, 2. ATP#2 DRMP.pdf, 3. DRMP Proposal/Scope of Services.pdf, 4. R-2021-208.pdf, 5. DRMP Authorization to Proceed_1114_2022.pdf, 6. Purchase Order No. PFY-2301722-0_0208_2023.pdf, 7. 2023-484 Change Order with DRMP, Inc.pdf

Date	Ver.	Action By	Action	Result
7/5/2023	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Change Order To An Authorization To Proceed With DRMP Inc. To Increase The Contract Amount From \$97,570.00 To \$142,494.00 For On-Call Engineering Plan Review Support In Accordance With Section 38.48 Of The Procurement Code (Change Orders).

Employee Development & Empowerment

Staff Recommends: Approval of the attached Resolution.

Explanation:

DRMP, Inc., currently provides engineering support services to the Engineering, Transportation and Mobility Division for building permit plan reviews. In April of 2023, an engineer position became vacant and additional staff augmentation became necessary.

On September 1, 2021, the City Commission passed and adopted Resolution No. R-2021-208 that authorized the City to execute Continuing Services Agreements with the highest-ranked firms based upon 10 disciplines to provide engineering services for Citywide projects.

Subsequently, DRMP, Inc., was chosen, among other firms, to provide the requested services

pursuant to that certain agreement with the City, dated November 29, 2021, (“Contract”).

Currently, the services are being provided under a Consultant’s Authorization to Proceed approved by the City Manager on November 14, 2022, in the amount of \$97,570.00. With the additional services proposal, the contract amount will be increased by \$44,924.00 from \$97,570.00 to \$142,494.00.

In accordance with Section 38.48 of the Procurement Code, City Commission approval is required, as the contract amount to DRMP, Inc., exceeds \$100,000.00.

The Acting Director of Development Services and the Director of Procurement and Contract Compliance recommend that the City Commission authorizes the appropriate City officials to execute a change order of the Contract with DRMP, Inc., based upon the project scope and fee and the terms and conditions of the Agreement for Construction Engineering & Inspection Services.

Fiscal Impact:

Funding for this change order is available in the FY 2023 Operating Budget in account number 114.140301.52400.534980.000000.000.000.

Recommended for inclusion on the agenda by:

Azita Behmardi, P.E., Deputy Director of Development Services

Andria Wingett, Acting Director of Development Services

Gus Zambrano, AICP, Assistant City Manager/Sustainable Development