



**SUMMARY OF THE MINUTES
PLANNING AND DEVELOPMENT BOARD
DECEMBER 13, 2018 – 6:00 P.M.
CITY OF HOLLYWOOD
COMMISSION CHAMBERS – ROOM 219
2600 HOLLYWOOD BOULEVARD
HOLLYWOOD, FLORIDA 33020**

A. ADMINISTRATION

1. Pledge of Allegiance

The Pledge of Allegiance was said in unison.

2. Roll Call

The regular meeting of the Planning and Development Board was called to order by John Passalacqua on Thursday, **December 13, 2018 at 6:00 p.m.** in Room 219, 2600 Hollywood Blvd., Hollywood, Florida, with the following members present:

Ken Crawford	Present	Ed O'Donnell	Present
Clifford Germano	Absent	John Passalacqua	Present
Kristin Herman-Druck	Present	Diana Pittarelli	Present
David McLeod	Present	Shannon Stough	Present

Development Services, Division of Planning and Urban Design Staff present:

Leslie A. Del Monte	Planning Manager	Present
Alexandra Carcamo	Principal Planner	Present
Fitz Murphy	Planning Administrator	Present
Christine Gamache	Administrative Specialist II	Present

Also Present:

Debra Reese	Senior Assistant City Attorney, Office of the City Attorney
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3. Approval of the **November 8, 2018** Meeting Minutes.

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY DIANA PITTARELLI TO APPROVE THE MINUTES OF THE NOVEMBER 8, 2018 PLANNING AND DEVELOPMENT BOARD MEETING. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

4. Review of projects before the Technical Advisory Committee

Leslie A. Del Monte informed the Board of projects before the Technical Advisory Committee.

5. Summary of the City Commission Actions

Leslie A. Del Monte informed the Board of recent City Commission Actions.

6. Additions, Deletions, Withdrawals, and Continuances

None.

7. City Attorney Announcements

Debra Reese informed the Board Quasi-Judicial Proceedings only apply to item 2.

B. APPLICATIONS

1. **FILE NO:** 18-T-51(**Continued from the November 8, 2018 meeting**)
APPLICANT: City of Hollywood
LOCATION: Citywide
REQUEST: Text Amendment to the Zoning and Land Development Regulations amending Article 4 to clarify the suitability of non-conforming lots; to remove duplicate parking requirement language; and to provide additional standards for carports and temporary trailers and similar structures.

John Passalacqua read the Application.

Leslie A. Del Monte, Planning Manager, made a presentation and answered questions from the Board.

John Passalacqua opened the meeting to public comments. There was none.

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY DIANA PITTARELLI TO FORWARD A RECOMMENDATION OF APPROVAL TO THE CITY COMMISSION. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

2. **FILE NO:** 18-V-68
APPLICANT: 2243-47 Polk Street LLC
LOCATION: 2243-2247 Polk Street
REQUEST: Variance to the required setbacks for a garage conversion (2243-47 Polk).

John Passalacqua read the Application.

Debra Reese, Senior Assistant City Attorney, informed the Board of Quasi-Judicial Proceedings.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Fitz Murphy, Planning Administrator, made a presentation and answered questions from the Board.

Patricia Agudelo, Applicant, addressed the Board.

John Passalacqua opened the meeting to public comments. There was none.

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY KRISTIN HERMAN-DRUCK AND SECONDED BY SHANNON STOUGH TO APPROVE THE VARIANCE WITH STAFF'S CONDITION. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

C. OLD BUSINESS

None.

D. NEW BUSINESS

None.

E. ADJOURNMENT

The meeting adjourned at 6:27 p.m.