



**SUMMARY OF THE MINUTES
PLANNING AND DEVELOPMENT BOARD
JANUARY 18, 2018 – 6:00 P.M.
CITY OF HOLLYWOOD
COMMISSION CHAMBERS – ROOM 219
2600 HOLLYWOOD BOULEVARD
HOLLYWOOD, FLORIDA 33020**

A. ADMINISTRATION

1. Pledge of Allegiance

The Pledge of Allegiance was said in unison.

2. Roll Call

The regular meeting of the Planning and Development Board was called to order by John Passalacqua on Thursday, **January 18, 2018 at 6:00 pm** in Room 219, 2600 Hollywood Blvd., Hollywood, Florida, with the following members present:

Lise Bazinet	Present	Ed O'Donnell	Present
Ken Crawford	Present	John Passalacqua	Present
Clifford Germano	Present	Diana Pittarelli	Present
Kristin Herman-Druck	Present	Shannon Stough	Present
David McLeod	Absent		

Development Services, Planning Division Staff present:

Leslie A. Del Monte	Planning Manager	Present
Alexandra Carcamo	Principal Planner	Present
Deandrea Moise	Associate Planner	Present
Julian Gdaniec	Assistant Planner	Present
Christine Gamache	Administrative Specialist II	Present

Also Present:

Debra Reese	Senior Assistant City Attorney, Office of the City Attorney
Richard Doody	Staff Attorney
Andria Wingett	Assistant Director, Development Services
Clarissa Ip	Engineering Support Services Manager, Development Services

3. Approval of the **December 14, 2017** Meeting Minutes.

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY DIANA PITTARELLI TO APPROVE THE MINUTES OF THE DECEMBER 14, 2017 MEETING. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

4. Review of projects before the Technical Advisory Committee

Leslie A. Del Monte informed the Board of projects before the Technical Advisory Committee.

5. Summary of the City Commission actions

Leslie A. Del Monte informed the Board of recent City Commission actions.

6. Additions, Deletions, Withdrawals, and Continuances

The City Attorney's Office requested item #4, 17-AP-57, be withdrawn.

7. City Attorney Announcements
Debra Reese informed the Board of Quasi-Judicial Proceedings.

B. APPLICATIONS

1. **FILE NO.:** 17-PV-42
APPLICANT: S.T.O.F. Holdings, LTD.
LOCATION: Generally located north of Stirling Road and east of State Road 7.
REQUEST: Variance and Site Plan for a temporary parking lot.

John Passalacqua read the Application.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Alexandra Carcamo, Principal Planner, made a presentation and answered questions from the Board.

Seth Behn, representative for the Applicant, addressed the Board.

John Passalacqua opened the meeting to public comments. There was none.

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY KRISTIN HERMAN-DRUCK TO APPROVE THE VARIANCE WITH STAFF'S CONDITIONS. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

MOTION WAS MADE BY SHANNON STOUGH AND SECONDED BY KRISTIN HERMAN-DRUCK TO APPROVE THE SITE PLAN. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

2. **FILE NO:** 17-DPV-41
APPLICANT: 7-Eleven, Inc.
LOCATION: 100 N State Road 7
REQUEST: Variance, Design and Site Plan for the redevelopment of an existing service station (7-Eleven/Mobil).

John Passalacqua read the Application.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Deandrea Moise, Associate Planner, made a presentation and answered questions from the Board.

Heidi Davis, representative for the Applicant, made a presentation and answered questions from the Board.

Leslie A. Del Monte, Planning Manager, addressed the Board.

John Passalacqua opened the meeting to public comments.

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY KEN CRAWFORD AND SECONDED BY SHANNON STOUGH TO APPROVE THE VARIANCE. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

MOTION WAS MADE BY KEN CRAWFORD AND SECONDED BY SHANNON STOUGH TO APPROVE THE DESIGN WITH THE FOLLOWING BOARD CONDITION: THE APPLICANT WORK WITH STAFF TO SCREEN THE ELECTRICAL PANEL WITH LANDSCAPE OR OTHER MATERIAL; SUCH SCREENING SHALL BE COORDINATED WITH PROPOSED BIKE RACK LOCATION. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

MOTION WAS MADE BY KEN CRAWFORD AND SECONDED BY SHANNON STOUGH TO APPROVE THE SITE PLAN. MOTION PASSED UNANIMOUSLY BY VOICE VOTE.

3. **FILE NO:** 16-DPV-44
APPLICANT: Faith & Life Fellowship Ministries, Inc., and Carol Gardner, CPA
LOCATION: 121 S 24 Avenue
REQUEST: Variance, Design, and Site Plan for an approximate 15,300 sq. ft. elementary school and renovations to an existing place of worship (Faith & Life Fellowship Ministries and Alpha International Academy).

John Passalacqua read the Application.

John Passalacqua asked Staff, the Applicant, and members of the public, if they wished to waive Quasi-Judicial Proceedings. Quasi-Judicial Proceedings were waived.

Deandrea Moise, Associate Planner, made a presentation and answered questions from the Board.

Leslie A. Del Monte, Planning Manager, answered questions from the Board.

Clarissa Ip, Engineering Support Services Manager, answered questions from the Board.

Joseph Paipilla, representative for the Applicant, answered questions from the Board.

Carol Gardner, Applicant, answered questions from the Board.

John Passalacqua opened the meeting to public comments.

In Favor of Item	Opposed to Item	Neither For Nor Against
Daphne Bryan Maria Zsidai		

John Passalacqua closed the public comment portion.

Board discussion ensued.

MOTION WAS MADE BY LISE BAZINET AND SECONDED BY KRISTIN HERMAN-DRUCK TO APPROVE THE VARIANCE WITH STAFF'S CONDITION. MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE.

MOTION WAS MADE BY LISE BAZINET AND SECONDED BY KRISTIN HERMAN-DRUCK TO APPROVE THE DESIGN. MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE.

MOTION WAS MADE BY LISE BAZINET AND SECONDED BY KRISTIN HERMAN-DRUCK TO APPROVE THE SITE PLAN WITH STAFF'S CONDITIONS AND THE FOLLOWING BOARD CONDITIONS: M) OUTDOOR RECREATIONAL ACTIVITY SHALL NOT BE PERMITTED IN THE PARKING AREA, N) THE APPLICANT WORK WITH STAFF TO PROVIDE DECORATIVE BOLLARDS PROTECTING THE RECREATIONAL AREA FROM ADJACENT RIGHT OF WAY. MOTION PASSED UNANIMOUSLY BY ROLL CALL VOTE.

4. **FILE NO:** 17-AP-57
APPLICANT: 2057 Coolidge Associates, LLC.
LOCATION: 2057 Coolidge Street; Generally located east of N 21st Avenue and north of Coolidge Street.
REQUEST: Appeal of an administrative decision regarding the re-establishment of a non-conforming use (Assisted Living Facility -Coolidge Holdings, LLC).

THIS ITEM WAS WITHDRAWN BY THE CITY ATTORNEY'S OFFICE.

C. OLD BUSINESS

None.

D. NEW BUSINESS

Leslie A. Del Monte, Planning Manager, reminded the Board of the February Board meeting date.

E. ADJOURNMENT

The meeting adjourned at 7:15 p.m.