

**SUMMARY OF THE MINUTES  
TECHNICAL ADVISORY COMMITTEE MEETING**

**CITY OF HOLLYWOOD  
2600 HOLLYWOOD BOULEVARD  
HOLLYWOOD, FLORIDA 33020**

**A. ADMINISTRATIONS**

The regular meeting of the Technical Advisory Committee (TAC) convened at 1:47 p.m. on January 23<sup>rd</sup>, 2023 at City Hall located at 2600 Hollywood Boulevard, Room 215, and via Cisco WebEx, with the following members present:

Andria Wingett	Development Services – Assistant Director / Planning Manager
Clarissa Ip	Development Services – Engineering
Daniel Quintana	Development Services - Building
Alicia Vereas-Feria	Development Services – Public Utilities
Jorge Castano	Fire Rescue and Beach Safety
Herbert Conde-Parlato	Communications, Marketing, and Economic Development
Hugo Amaya	Communications, Marketing, and Economic Development
Francisco Diaz-Mendez	Communications, Marketing Community Redevelopment Agency
Rick Mittinger	Development Services – Engineering
Favio Perez	Landscape Inspector / Plans Examiner
Liliana Beltran	Housing Inspector

The following members from the Department of Development Services – Division of Planning and Urban Design were also present:

Mawusi Watson	Planning Administrator
Laura Gomez	Associate Planner

**B. APPROVAL OF MINUTES**

Motion for approval of the December 19<sup>th</sup>, 2022 Meeting Minutes was made by Herbert Conde-Parlato and seconded by Mawusi Lewis.  
Approved.

### C. PRELIMINARY SITE PLAN REVIEW

1. **FILE NO.:** 23-DP-03  
**APPLICANT:** City of Hollywood  
**LOCATION:** Generally located between S Park Road and Entrada Drive South of Hollywood Blvd  
**REQUEST:** Site Plan Review for an approximately 80,000 sq. ft. Government Use building and communication tower (Police Headquarters)

Andria Wingett asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions of the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Final TAC. Public comment was opened and no public comments were made. Andria Wingett closed the public comment portion.

### D. FINAL SITE PLAN REVIEW

2. **FILE NO.:** 22-DPV-50  
**APPLICANT:** KMA Hollywood 14, LLC.  
**LOCATION:** 2438-2442 Johnson Street  
**REQUEST:** Site Plan Review for a 12-unit residential development (NOD -Modern Living)

Andria Wingett requested a continuance time and certain to February 6<sup>th</sup> 2023.

3. **FILE NO.:** 22-DPV-75  
**APPLICANT:** Federal Spa, LLC.  
**LOCATION:** 1203 N Federal Highway  
**REQUEST:** Site Plan Review for an approximately 6,300 sq. ft. commercial development (Federal Spa & Restaurant)

Andria Wingett asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions of the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for TAC Sign-off. Public comment was opened, Victor Mendez commented. Andria Wingett closed the public comment portion.

4. **FILE NO.:** 23-DPV-05  
**APPLICANT:** BSC Parking, LLC.  
**LOCATION:** 309 Arizona Street  
**REQUEST:** Site Plan Review for a 10 space parking lot to be used by Billy's Stone Crab (Billy's Stone Crab Parking Lot)

Andria Wingett asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions of the Committee. Discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for TAC Sign-off. Public comment was opened, Mitch Weinberg, Hanan Ibahim and, Susan Balch commented. Andria Wingett closed the public comment portion.

**E. OLD BUSINESS**

**F. NEW BUSINESS**

- Andria Wingett, Assistant Director / Planning Manager, provided a summary of projects requesting TAC sign-off.
- The Planning Division is evaluating the PACO/TAC process to determine whether or not the process can be enhanced and more efficient, general discussion ensued, a copy of the detail flow chart of the Development Review Process, and Article 6 will be provided to the other disciplines.

**G. ADJOURNMENT**

The meeting adjourned at approximately 3:58 p.m.