

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A BLANKET PURCHASE AGREEMENT WITH CATHEDRAL CORPORATION FOR THE SECOND RENEWAL OF BLANKET PURCHASE ORDER NO. B003181 FOR UTILITY BILL PRINT AND MAILING SERVICES IN AN ESTIMATED ANNUAL AMOUNT OF \$263,658.58.

WHEREAS, the Department of Public Utilities required a qualified vendor for billing services including printed stock, printed envelopes, printing, folding, insertion and mailing of customer user statements; and

WHEREAS, on August 29, 2018, the City Commission passed and adopted Resolution No. R-2018-264, which approved the issuance of a blanket purchase order with Cathedral Corporation for bill print and mailing services for an initial term of two years with the option to renew for three additional one-year terms; and

WHEREAS, on August 26, 2020, the City Commission passed and adopted Resolution No. R-2020-190, approving the first renewal of the agreement and issuance of a purchase order for a one-year period; and

WHEREAS, the current blanket purchase order expires on September 27, 2021 and the parties desire to renew blanket purchase order no. B00311 for the second one-year renewal period; and

WHEREAS, the Director of Public Utilities and the Assistant Director for Financial Services for Procurement recommend that the City Commission approve and authorize the second renewal of blanket purchase order no. B003131 for a one-year period and the issuance of the attached blanket purchase agreement for Utility Bill Print and Mailing Services in an estimated annual amount of \$263,658.58; and

WHEREAS, funding will be included in the FY 2022 Operating Budget in account number 442.400301.53600.542010.000000.000.000, subject to the approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the attached blanket purchase agreement with Cathedral Corporation, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY for the use and reliance  
of the City of Hollywood, Florida, only.

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DOUGLAS R. GONZALES  
CITY ATTORNEY