



Piggyback Checklist

Contract Number/Name: Pembroke Park Contract # 05-1295 awarded to Craig A Smith & Associates

Services/Supplies to be provided: Locating and Marking underground Utilities, Marking of buried facilities per State and Federal statutes

Using Department(s): Department of Public Utilities/Public Works

ITEMS VERIFIED	YES	NO	COMMENT
Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?	Yes		Pembroke Park Contract #05-1295 allows use by all government entities
Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?	Yes		
Piggyback Contract is Valid? Contract Expiration Date: April 11, 2022	Yes		Initial Term: 4/12/20-4/11/21 Renewal: 4/12/21 – 4/11/22
Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract?	Yes		
Does the piggyback contract have acceptable terms and conditions?	Yes		
Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?	Yes		Vendor approves of using the contract.
Is pricing "Fair and Reasonable" in the piggyback contract?	Yes		
Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?	Yes		See attached email from Horace McLarty
Piggyback Contract has Warranty Conditions?	No		See attached email from Jim Driscoll-CAS President
Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)	No		

Verified By: 

Date: 6/15/2021