

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 12, 2021

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Atkins North America to provide Professional Engineering Services for the Hollywood Boulevard and SR7 Mobility Hub Improvement Project.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Design, Construction and Management
 - 2) Type of Agreement – Authorization to Proceed based upon Professional Services Agreement (Resolution No. R-2018-400)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2018-400 continuing services contract)
 - 4) Term of Contract:
 - a) initial – the continuing services contract approved pursuant to Resolution No. R-2018-400 was for an initial four year term. **This ATP project will be for completed approximately by 2023.**
 - b) renewals (if any) – The existing agreement has two additional two year renewal terms.
 - c) who exercises option to renew – both parties.
 - 5) Contract Amount – In an amount not to exceed \$94,765.00.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
 - 8) Scope of Services – Consultant will provide engineering services related to construction engineering and inspection services for the Hollywood Boulevard and SR7 Mobility Hub Improvements Project as more specifically set forth in Consultant's proposal attached to this item.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager