

**Mr. Rudy Damas**  
**Project Manager**  
**City of Hollywood – Design & Construction Management**  
**PO BOX 229045**  
**Hollywood, FL 33022-9045**

Date: June 8, 2021

Reference: SR7 Mobility HUB Improvements  
Pricing Proposal for Grant Administration, Plans Review and Compliance and  
Construction Engineering & Inspection

## **Summary of Proposal**

### **Project Management Services**

- We have included time for Daniel Menendez, PE to provide project oversight and coordination between the City, Atkins personnel and any other project stakeholders. Mr. Menendez will attend any necessary meetings as required by the City and be responsible for project success.

### **Grant Administration**

- Rose Perkins will be responsible for all aspects of Grant administration inclusive of payroll verification, labor interviews, etc. She will compile all needed documentation and prepare the package for submittal to the City for grant closeout. We have included sufficient time for her to dedicate 10 hours per week to this project.

### **Plans Review**

- David Adato, PE will be available as needed to help review plan submissions from Kimley Horn to the City. He will review them to ensure that the City's requirements are met, as well as any requirements which may be dictated by grant FL-2020-012-00

### **Construction Engineering & Inspection**

- Gabriel Fernandez will be available to provide inspection services during the expected construction duration of 100 days. Gabriel is a Senior Inspector who is well accustomed to handling issues that may arise in the field and assisting the contractor in developing a solution. Gabriel is well versed and can cover all disciplines for this project inclusive of ADA compliance, LED lighting, drainage, sidewalk, embankment and landscaping.

### **Project Principal**

- Ruben Hernandez-Gregorat is the contract administrator and project principal on our contract 18-014-PSA, Professional Services Agreement for Civil, Landscape Architecture and Planning Engineering Services, with the City of Hollywood. He will remain involved as needed and will provide support to the team.



## Summary of Proposal

Below please find our Not to Exceed proposal to provide the City of Hollywood with all of the consulting services listed above. This is a conservative estimate based off discussions which we have had with Mr. Damas (100 day contract duration) as well as a review of the contract documents which have been shared with our office.

Personnel	Title	Loaded Contract Rate	Hours	Total Cost
Ruben Hernandez-Gregorat, PE	Project Principal	\$277.00	5	\$1,385.00
Daniel Menendez, PE	Sr Project Manager	\$262.00	50	\$13,100.00
David Adato, PE	Senior Engineer	\$169.00	20	\$3,380.00
Gabriel Fernandez	Construction Inspector	\$123.00	500	\$61,500.00
Rose Perkins	Admin. Assistant	\$77.00	200	\$15,400.00
				\$94,765.00

All listed personnel are available to commence work on this project upon receipt of a Purchase Order from the City of Hollywood.

Should you have any questions or concerns, please do not hesitate to reach out to me at your earliest convenience.

Sincerely,

Daniel P. Menendez, PE  
Project Director – Atkins North America