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Applications Software Technology LLC

April 8, 2021

Andria Wingett  
Assistant Director  
Development Services  
2600 Hollywood Blvd.  
Hollywood, FL 33022

Dear Ms. Wingett,

This Cover Letter documents the events that required the modifications to Attachment C – Payment Schedule Community Services Revised March 2021.

In 2020, the City of Hollywood entered into an agreement with AST LLC on a Community Development permitting system based upon Oracle Software as a Service Cloud Based subscriptions. Oracle Consulting Services would subcontract through AST to implement this system for the City. The contracting for this agreement was approved by the City and Finalized in early April, 2020.

After this agreement was finalized, it was determined by Oracle Software Development that the Community Development SaaS subscriptions must run in the same environment as the City of Hollywood's Enterprise Resource Planning (ERP) subscriptions. To ensure the Community Development SaaS environment would run within the ERP environment, the Community Development order required processing as an "Expansion Order" and not a "New or Stand-Alone" order. This means the ERP environment would be "Expanded" to include the Community Development environment. Once the Community Development Order was processed and provisioned, the Community Development environment resided within the same datacenter and is residing upon the same servers as the ERP environment.

Expansion orders are required to have the same termination date as the original order for that environment. This required that the renewal date for the Community Development SaaS agreement be modified to November 27<sup>th</sup> in place of the annual anniversary of the original Purchase Date. The monthly and annual costs for the subscriptions remain unchanged, the only change is the annual renewal date.

Additionally, there have been delays regarding the project's implementation requiring a shifting of some milestones related to the implementation. The shifting of the anticipated payments related to these implementation milestones are also reflected in Attachment C – Payment Schedule Community Services Revised March 2021.

If there are any additional questions, please email me at [ddawson@astcorporation.com](mailto:ddawson@astcorporation.com) or phone me at (813) 777-9457.

Sincerely,

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David Dawson  
Vice President – AST LLC