

**CITY OF HOLLYWOOD, FLORIDA
INTEROFFICE MEMORANDUM
POLICE DEPARTMENT**

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DATE: March 18, 2021 **FILE:** SPO21-031

TO: Steve Stewart
Assistant Director, Financial Services for Procurement

FROM: Lieutenant Joshua Czerenda #2614 ~~XXXXXXXXXX~~ #2614
Special Operations – Marine Unit

VIA: Chain of Command

SUBJECT: City of Hollywood Public Bid - F-4661-21-JE

ISSUE:

Provide a recommendation for the award of the bid to the lowest responsive and responsible bidder whose bid(s) conforms to the Invitation for Bids and is most advantageous to the City.

EXPLANATION:

On February 4, 2021, City of Hollywood Public Bid Solicitation F-4661-21-JE was posted on 'Bidsync', the City's designated electronic bidding system. The objective of the bid solicitation was to obtain bids for a one-time purchase and delivery of one (1) 28 foot Inflatable Marine patrol vessel 2020 Model Year or newer and accommodating trailer. The City of Hollywood was interested in vendors who could offer a trade-in allowance for a specific currently owned City police vessel with marine motors. On February 25, 2021, when the bid process concluded, it was determined three (3) vendors (listed below) had submitted their bids.

1. Zodiac of North America, Inc. – Bid \$112,575.82
2. Sirocco Marine – Bid \$115,809.00
3. Ribcraft USA, LLC – Bid \$214, 626.00

The evaluation committee met and listed the below concerns:

- The solicitation required the internal length of the requested vessel be at least 25'9" long. Zodiac of North America's vessel proposal was 24'7".
- The solicitation required a 2" breaching shoe. Zodiac of North America's proposed vessel provided a standard polyurethane keel guard.

- The solicitation required seven (7) over pressure release valves. Zodiac of North America's proposed vessel listed having six (6).
- The solicitation required a radar, navigation system with total scan capabilities and a depth sounder. Zodiac of North America's proposed vessel did not include this equipment in the quote.
- The solicitation required a life cell marine safety box. Zodiac of North America's proposed vessel did not include this equipment in the quote
- The solicitation required a long arms cabinet insert. Zodiac of North America's proposed vessel did not include this in the quote.
- The solicitation required a console, with large dash, for electronics mounting and a powder coated black T-Top with a glass windshield. Zodiac of North America's proposed vessel provide a quote for a console made of glass reinforced plastic (GRP).
- According to section 1.3 of the Bid General Terms and Conditions, Preparation of Bids, C. Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern. Zodiac of North America did not provide Unit prices.
- Zodiac of North America did not include Delivery in the quote.
- The solicitation specifically states, "All bidders that submit such trade-in offer will be viewed more favorably than those that do not". Neither Zodiac of North America nor Ribcraft USA submitted a trade-in offer.
- The Ribcraft USA bid is cost prohibitive for the City of Hollywood at this time.

Importantly, Section 1.47 of the Public Bid Solicitation, Minimum and Mandatory Technical Specifications states; The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items and feels that the technical specifications are overly restrictive, the Bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the IFB (Invitation for Bid), for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all Bidders. None of the vendors noted above notified the City of Hollywood Procurement Department of their inability to meet or exceed any of the minimum, mandatory or required items.

RECOMMENDATION:

After thoroughly reviewing the three submitted bids, the evaluation committee determined the bid supplied by Sirocco Marine best fulfilled the bid requirements. The committee recommends not concurring with the Procurement Services recommendation and awarding solicitation F-466-21-JE to Sirocco Marine.