

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 18, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Second Renewal of the Blanket Purchase Order with Allied Universal Corporation for delivery of sodium hydroxide.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Second Renewal of Blanket Purchase Order B003132
- 3) Method of Procurement (RFP, bid, etc.) – Item was originally approved pursuant to Resolution No. R-2018-150 based upon the City of Margate's Cooperative Bid No. 2018-013 as the lead agency in accordance with Section 38.46 of the Purchasing Ordinance. First renewal was approved by City Manager in accordance with Section 252.83, Florida Statutes (during emergency COVID).
- 4) Term of Contract:
 - a) initial – two years
 - b) renewals – yes, three additional one-year periods. **This is the second renewal and contract renewal.**
 - c) who exercises option to renew – mutual
- 5) Contract Amount – This second renewal is in the amount of \$313,000.00.
- 6) Termination Rights – City reserves the right to terminate this blanket purchase order in whole or in part for default (a) if Allied fails to perform in accordance with any of the requirements of the order; or (b) if Allied becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Allied under any state or federal law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by Buyer. Allied will be liable for excess costs of procurement.
- 7) Indemnity/Insurance Requirements – Yes.
- 8) Scope of Services: Allied Universal will provide deliveries of sodium hydroxide to the Water Treatment Plant.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager