

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 12, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Ranking of Golf Course Architect Firms and Authorization to execute a Consultant Services Agreement with the Highest Ranked Firm, RMGA, Inc. d/b/a Richard Mandell golf Architecture, to provide golf course architecture services for the Hollywood Beach Golf Course and Clubhouse General Obligation Bond Project.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Design, Construction and Management Services
- 2) Type of Agreement – Consulting Services Agreement
- 3) Method of Procurement (RFP, bid, etc.) – RFQ No. 4652-20-DCM
- 4) Term of Contract:
 - a) initial – to be negotiated
 - b) renewals (if any) – to be negotiated
 - c) who exercises option to renew – mutual
- 5) Contract Amount – to be negotiated
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – RMGA, Inc. will provide golf course architectural services for the Hollywood Beach Golf Course and Clubhouse as described in Section III - Scope of Services in the RFQ. The Golf Course Architect will assist the Architecture/Engineering Firm that is retained under a separate RFQ with the space planning and programming for the Clubhouse as more specifically outlined in the Scope of Services.

cc: Dr. Wazir Ishmael, City Manager