

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 3, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed for Amendment No. 1 to Work Order H&S 19-04 with Hazen and Sawyer, PA to provide professional engineering services related to the design, permitting and bidding for a chemical scrubber odor control system in lieu of biological odor control system serving the oxygenation flow distribution box odor control system.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
 - 2) Type of Agreement – Authorization to Proceed for Amendment to work Order H&S 19-04 approved pursuant to Resolution No. 2019-255 and based upon Professional Services Agreement (Resolution No. R-2017-283)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283)
 - 4) Term of Contract:
 - a) initial – six months
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – For the proposed amendment, in an amount not to exceed \$37,191.00.
 - 6) Termination Rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services – Hazen and Sawyer will provide professional engineering services for the design, permitting, and bidding services for a chemical scrubber odor control system in lieu of the oxygenation flow distribution box located at the Southern Regional Wastewater Treatment Plant.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager