

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 8, 2020

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Highway Maintenance Memorandum of Agreement with Florida Dept. of Transportation regarding sidewalk and bicycle lane improvements at NW 72<sup>nd</sup> and Washington Street

---

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Engineering Division
  - 2) Type of Agreement – Memorandum
  - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest. Section 38.41(C)(9) of the Procurement Code requires a 5/7ths vote.**
  - 4) Term of Contract:
    - a) initial – n/a
    - b) renewals (if any) – n/a
    - c) who exercises option to renew- n/a
  - 5) Contract Amount – The City is required to establish a contingency account in the amount of \$350,000.00 for FY 2020 to pay for any project costs determined to be federal aid non-participating such as tree location and tree removal mitigation. The City will also be responsible for the ongoing maintenance costs.
  - 6) Indemnity/Insurance Requirements – n/a
  - 7) Termination – n/a
  - 8) Scope of Services – MPO has designated project federal funding in the amount of \$5,040,000.00. FDOT will provide sidewalk and bicycle lane improvements within the City's right-of-way, specifically for NW 72<sup>nd</sup> Avenue and Washington Street projects.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager