

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 23, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Bermello Ajamil & Partners, Inc. to provide professional landscape architecture and planning services for the Downtown Streets Pilot Project and to develop a design guideline reference manual for public rights-of-way streetscape.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Development Services/Division of Engineering, Transportation and Mobility
- 2) Type of Agreement – Authorization to Proceed based upon Professional Services Agreement (Resolution No. R-2018-400- continuing contract)
- 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2018-400).
- 4) Term of Contract:
 - a) initial – estimated six months.
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In an amount not to exceed \$203,375.00 (CRA to reimburse City in the amount of \$170,437.50).
- 6) Termination Rights – In accordance with the continuing service agreement, City may terminate for cause. Upon seven days' written notice to Bermello, the City may, without cause and without prejudice to any other right or remedy, elect to abandon the work and terminate the Contract. In such case, Bermello shall be paid for all work executed and any expense sustained plus reasonable termination expenses, which will include, but not be limited to, direct, indirect, and consequential costs (including, but not limited to, fees and charges of engineers, architects, attorneys and other professionals and court and arbitration costs).
- 7) Indemnity/Insurance Requirements – Bermello shall comply with applicable City requirements.
- 8) Scope of Services – Bermello will provide landscape architecture and planning services for the Downtown Streets Pilot Project that is for the

area between Johnson Street and Washington Street from Federal Highway to Dixie Highway and Fletcher Street from 17th Avenue to Dixie Highway/North 21st Avenue. In addition, Bermello will develop a design guideline reference manual for the same area. Services will be based upon the detailed proposal included in the item.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager