

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL CONSULTING ENGINEERING FIRMS AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONSULTANT SERVICES AGREEMENT WITH THE TWO HIGHEST RANKED FIRMS, KIMLEY-HORN AND ASSOCIATES AND CRAVEN THOMPSON & ASSOCIATES, INC., TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE INSTALLATION OF GENERATORS AT SANITARY SEWER LIFT STATIONS NO. E-01, E-03, E-06, W-14, W-15 AND STORMWATER PUMP STATION SW-08 IN THE LUMP SUM AMOUNTS OF \$179,361.00 AND \$234,273.52, RESPECTIVELY.

WHEREAS, federal aid to supplement state and local hazard mitigation efforts, including the Hazard Mitigation Grant Program ("HMGP"), is available at the state level and is being administered by the Florida Emergency Management Division; and

WHEREAS, HMGP provides funding for technically feasible, cost-effective activities that reduce or eliminate long-term risk to people and property from natural hazards and their effects; and

WHEREAS, in accordance with Chapter 27P-22 of the Florida Administrative Code, Broward County has been designated as one of the Local Mitigation Strategy Working Group participating entities to coordinate mitigation activities within the County; and

WHEREAS, Broward County works with local stakeholders to identify, prioritize, and select eligible mitigation activities to be submitted for funding consideration under the HMGP; and

WHEREAS, on June 5, 2019, the City Commission passed and adopted Resolution No. R-2019-158, authorizing the appropriate City officials to apply for and if awarded, accept a federal grant from the Federal Emergency Management Agency ("FEMA") through the HMGP for two new Generators, one each for Sanitary Sewer Lift Stations No. E-01 and W-15 in the approximate amount of \$994,000.00 with required matching funds of up to 25%; and

WHEREAS, on September 4, 2019, the City Commission passed and adopted Resolution No. R-2019-259, authorizing the appropriate City officials to apply for and, if awarded, accept a federal grant from FEMA through the HMGP for four new Generators, one each for Sanitary Sewer Lift Stations No. E-3, E-6, W-14, and Storm Water Pump

Station SW-08, and an additional 25% federal fund contribution for the generator for Sanitary Sewer Lift Station No. W-15 grant in the approximate amount of \$2,086,000.00, with required matching funds of up to 32%; and

WHEREAS, the Department of Public Utilities ("Department") applied for these two grants and was awarded the applied amounts from HMGP; and

WHEREAS, in order to comply with the HMGP requirements, it is necessary for the Department to retain professional Consulting Engineering firms for design and construction administration services for the installation of generators at sanitary sewer Lift Stations No. E-01, E-03, E-06, W-14, W-15 and Stormwater Pump Station SW-08; and

WHEREAS, the Department followed the procedures set forth in Section 287.055, Florida Statutes, entitled "Consultants' Competitive Negotiation Act" ("CCNA") and the City's Procurement Code to advertise for statement of qualifications for design and construction administration services for the Installation of Generators at Sanitary Sewer Lift Stations No. E-01, E-03, E-06, W-14, W-15 and Stormwater Pump Station SW-08 project; and

WHEREAS, on May 28, 2020, the Office of the City Clerk and the Department received statement of qualification packages from six consulting engineering firms; and

WHEREAS, the following six engineering firms submitted their statement of qualifications:

1. Bailey Engineering Consultants, Inc.
2. Baxter & Woodson, Inc.
3. Craven Thompson & Associates, Inc.
4. CSA Central, Inc. (CSA Group)
5. Kimley-Horn and Associates, Inc.
6. SGM Engineering, Inc. ; and

WHEREAS, the Department assembled a selection committee comprised of the following City employees: Clece Aurelus, Kellvy Angeles, Phyllis Shaw, Feng Jiang, and Vernal Sibble; and

WHEREAS, on June 25, 2020, members of the selection committee met to evaluate and to rank the statements of qualifications; and

WHEREAS, the selection committee completed the evaluation process and ranked the firms based upon the stipulated guidelines/criteria in the statement of qualifications package as follows:

<b>Company</b>	<b>Total Points</b>	<b>Ranking</b>
Kimley - Horn and Associates, Inc.	465	1 <sup>st</sup>
Craven Thompson & Associates, Inc.	452	2 <sup>nd</sup>
SGM Engineering, Inc.	414	3 <sup>rd</sup>
Baxter & Woodson, Inc.	399	4 <sup>th</sup>
Bailey Engineering Consultants, Inc.	397	5 <sup>th</sup>
CSA Central, Inc. (CSA Group)	392	6 <sup>th</sup>

; and

WHEREAS, after the evaluation process, to determine the ranking of the firms based upon their statement of qualifications, the selection committee then negotiated fees with the top two ranked firms for the design, permitting, bidding and construction administration services and other related improvements; and

WHEREAS, Kimley-Horn, Inc. will be performing the requisite services for those generators to be installed at Lift Stations E-03, E-06 and Stormwater Pump Station SW-08 for a lump sum amount of \$179,361.00; and

WHEREAS, Craven Thompson & Associates will be performing the requisite services for those generators to be installed at Lift Stations E-1, W-14 and W-15 for a lump sum amount of \$234,273.52; and

WHEREAS, funding is available in account numbers 442.409801.53600.564350.001231.000.000 and 442.409901.53600.564530.001232.000.000; and

WHEREAS, the Department recommends that the City Commission rank the firms and authorize the appropriate City officials to execute the attached professional engineering consultant services agreements with the two highest ranked firms, Kimley-Horn and Associates, Inc. and Craven Thompson & Associates, Inc., to provide design and construction administration services for the Installation of Generators at Sanitary Sewer Lift Stations No. E-01, E-03, E-06, W-14, W-15 and Stormwater Pump Station SW-08; and

WHEREAS, the tasks included in the proposal will be implemented in phases, and the contract term is for two years with the option to renew for two additional one year periods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission ranks the professional consulting engineering firms as follows:

1. Kimley-Horn and Associates, Inc.
2. Craven Thompson & Associates, Inc.
3. SGM Engineering, Inc.
4. Baxter & Woodson, Inc.
5. Bailey Engineering Consultants, Inc.
6. CSA Central, Inc. (CSA Group)

Section 3: That it approves and authorizes the execution, by the appropriate City officials, of the attached Professional Engineering Consultant Services Agreement with the two highest ranked firms, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY for the use and reliance  
of the City of Hollywood, Florida only.

\_\_\_\_\_  
DOUGLAS R. GONZALES  
CITY ATTORNEY