

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 21, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with Several Social Service Agencies for Grants to Provide Social Services to City Residents

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Budget
- 2) Type of Agreement – Miscellaneous Appropriations
- 3) Method of Procurement (RFP, bid, etc.) – N/A
- 4) Term of Contract
 - a) initial – 1 yr.
 - b) renewals (if any) -
 - c) who exercises option to renew -
- 5) Contract Amount – The total amount of all grants will not exceed \$18,000.
- 6) Termination rights – Each agreement can be terminated by either party without cause by giving 30 days' notice.
- 7) Indemnity/Insurance Requirements – Each grantee will indemnify City.
- 8) Scope of Services – Each grantee will provide social services to City residents.
- 9) City's prior experience with Vendor (if any) – Yes, for at least some of the grantees.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager