



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Sole Source Justification Form (Use for Purchases(s) in excess of \$2,500)

Per City of Hollywood Ordinance § 38.40 (C) (3) 'sole source' purchases are exempt from the competitive bid and competitive proposal requirements. Sole-source supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director of Procurement Services determines, after a good faith review of available sources, that a particular supply or service is available from only one source.

Date 1/9/2020

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title WWTP Manager

Phone 954-921-3288

Email cmathis@hollywoodfl.org

1. Requested Vendor Schwing Bioset Inc.

Vendor Number 26301

Address 350 SMC Drive, Somerset, WI 54025

Contact Person Tom Welch

Title Southeast Regional Sales Mgr.

Phone 715-247-3433

Email twelch@schwingbioset.com

2. Product/Service being requested (be specific). Purchase of multiple dilapidated equipment items in the Bioset Biosolids Treatment Process trains 1 and 2, installation of equipment, cleaning of reactor and preventative maintenance agreement.

3. Detailed description of the product/service function and purpose. Currently the equipment is dilapidated and has reached its useful years of service. The equipment is used to process and treat biosolids to be mixed with lime to stabilize our sludge to produce a Class AA EQ fertilizer product. The biosolids process and equipment is necessary to comply with FDEP regulations, protect Public Health and Safety and protect our environment.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Schwing bioset is the original manufacturer of the equipment. We are replacing the old dilapidated equipment with new equipment by the original equipment manufacture. No other equipment manufacturer or pump

Procurement Service Division use only

Requisition # R
(As Applicable)

Purchase Order # P
(As Applicable)

Blanket Purchase Order # BPO
(As Applicable)

assemblies will fit or work in the BioSet Biosolids Treatment Process. Schwing BioSet is the sole distributor of Schwing BioSet equipment, parts and services.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function.

The installed equipment is produced by the sole original manufacturer Schwing BioSet. No other supplier is available to procure this equipment, parts and services. Schwing BioSet Inc. is the original equipment manufacturer and the exclusive supplier of the equipment, parts and services requested. Sole Source letter from Schwing BioSet Inc is attached.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

☒ Vendor holds the exclusive rights for the product/service.

☒ Vendor is the sole provider of the product/service that has unique characteristics essential to the needs which no other product is capable.

☐ Product is replacing existing product and necessary to maintain warranty or service contract.

☐ Product is replacing existing product and is not interchangeable with any other product.

7. Total cost of the requested product/service? \$3,835,832.00

8. Total estimated annual (fiscal year) cost of requested product/service? \$3,835,832.00

Account Number(s) 442.409901.53600.563020.000704

Capital

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.)

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? ☐ Yes ☒ No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)

(Revised 9/2013)

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at www.sam.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

REQUESTING DEPARTMENT RECOMMENDATION

WARNING: Per Florida Statutes 838.22(2) – "It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or services.

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.



Contact Person's Signature

1/9/2020

Date



Supervisor's Signature

01/13/2020

Date

Vivian Galan

Director's Signature (required over \$10,000)

1/13/2020

Date

APPROVAL (Procurement Service Division Use Only)

Verified By:		Date	
Approved By:		Date	

Procurement Service Division use only

Requisition # R _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # BPO _____
(As Applicable)



350 SMC DRIVE
SOMERSET, WI 54025
PH: (715) 247-3433
FAX: (715) 247-3438
www.schwingbioset.com

January 8, 2020

Southern Regional WWTP
1621 North 14th Avenue
Hollywood, FL 33019

Attention: Mr. Coy Mathis – Public Utilities Manager

Subject: Southern Regional WWTP
Replacement Schwing Bioset Equipment
Schwing Bioset, Inc. Quotation No. 2019385 rev-B

Dear Mr. Mathis,

The equipment offered under the above referenced quotation is proprietary and produced worldwide by the Schwing Group and domestically by Schwing Bioset, Inc.. Schwing Bioset, Inc. is the only authorized distributor and authorized training facility/provider for this equipment and processes within the United States.

Schwing Bioset, Inc. is proud of our technology and will actively defend any infringement of our intellectual property.

Thank you for your continued patronage of Schwing Bioset technology.

If you have any questions, please don't hesitate to contact me by cellular phone (229-216-1776), or E-mail (TWelch@Schwingbioset.com).

Yours very truly,
Schwing Bioset, Inc.

A handwritten signature in black ink, appearing to read "Tom Welch", is written over a light blue horizontal line.

Tom Welch
Southeast Regional Sales Manager