

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** July 21, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Legal Services Agreement with Greenberg Traurig, P.A.
for utilities matters

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Legal Services
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.38 of the Procurement Code.
 - 4) Term of Contract:
 - a) initial – expires on September 30, 2021.
 - b) renewals – yes, based upon a separate engagement letter.
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In the estimated amount of \$200,000.00.
 - 6) Termination Rights – Either party may terminate.
 - 7) Indemnity/Insurance Requirements – n/a
 - 8) Scope of Services: The law firm will provide legal services to the Dept. of Public Utilities on various utility matters, including but not limited to the Large User issues.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager