

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 8, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Arcadis US, Inc. to provide professional engineering services for the steel vessel filters and spiractors evaluation.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
 - 2) Type of Agreement – Authorization to Proceed based upon Professional Services Agreement (Resolution No. R-2017-283- continuing contract)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283).
 - 4) Term of Contract:
 - a) initial – three months
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In a lump sum amount of \$72,850.00.
 - 6) Termination Rights – In accordance with the continuing service agreement, City may terminate for cause. Upon seven days' written notice to the Tetra Tech, Inc. the City may, without cause and without prejudice to any other right or remedy, elect to abandon the work and terminate the Contract. In such case, Tetra Tech, Inc. shall be paid for all work executed and any expense sustained plus reasonable termination expenses, which will include, but not be limited to, direct, indirect, and consequential costs (including, but not limited to, fees and charges of engineers, architects, attorneys and other professionals and court and arbitration costs).
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Arcadis to provide professional engineering services for the steel vessel filters and spiractors evaluation.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager