

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: July 30, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed First Amendment to the Agreement with Hope South Florida, Inc. to provide eviction prevention assistance through SHIP funding for rent and utilities.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
 - 2) Type of Agreement – First Amendment to the Agreement, specifically amending Exhibit “A” to revise funding threshold for eligible beneficiary and increase the funding time frame from three months to six months.
 - 3) Method of Procurement (RFP, bid, etc.) – Original approval based upon , **Best Interest** pursuant to Section 38.40(C)(8) which requires a 5/7ths vote.
 - 4) Term of Contract:
 - a) initial – commences on June 7, 2020 and expires on June 7, 2021.
 - b) renewals (if any) – no, however, contract term may be extended in accordance with agreement.
 - c) who exercises option to renew – City.
 - 5) Contract Amount – In an amount not to exceed \$510,000.00. **This first amendment does not change the total contract price, however, Exhibit “A” is being replaced with a new Exhibit “A” to revise the eligible beneficiary threshold amount from \$5,000.00 to \$10,000.00.**
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Yes, as to indemnity.
 - 8) Scope of Services – Hope South Florida, Inc. shall provide rental and utility assistance to those eligible recipients due to COVID-19 utilizing SHIP funds.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager