

**CITY OF HOLLYWOOD, FLORIDA
DEPARTMENT OF DEVELOPMENT SERVICES
DIVISION OF PLANNING AND URBAN DESIGN**

DATE: July 23, 2020 **FILE:** 20-L-10

TO: Planning and Development Board

VIA: Leslie A. Del Monte, Planning Manager

FROM: Fitz Murphy, Planning Administrator

SUBJECT: Amendment to the City's Comprehensive Plan to update the Capital Improvement Element (CIE Amendment).

REQUEST:

Amend the City's Comprehensive Plan to update the Capital Improvement Element (CIE Amendment).

RECOMMENDATION:

Staff recommends the Planning and Development Board, acting as the Local Planning Agency, forward this petition to the City Commission with a *recommendation of* approval.

REQUEST

Florida Statutes require local governments to annually review their Capital Improvement Element (CIE) and update the Five-Year Schedule of Capital Improvements (SCI). Projects listed within the Schedule are extracted directly from the Capital Improvements Plan. As such, all updates included in the amendment are a direct result of the updated Capital Improvements Program which was adopted by the City Commission. Following review and recommendation from the Planning and Development Board, staff will present the annual update to the City Commission for final approval.

The purpose of the CIE and SCI is to identify capital improvements needed to maintain Level of Service (LOS) Standards adopted by the Comprehensive Plan for concurrency related facilities. The general concept of concurrency is to ensure public facilities (sanitary sewer, solid waste, drainage, potable water, parks and recreation, and roads) are available concurrent (at the same time) with development.

To assure facilities will be in place to maintain LOS standards in a timely manner, the Schedule of Capital Improvements must address deficiencies and be financially feasible. Subsequent to updates made to the City's Capital Improvements Plan and to the SCI it was also necessary to update the data and analysis in related elements of the Comprehensive Plan. They include the Drainage and Potable Water Sub-Elements of the Utilities Element and the Transportation Element. It is important to recognize all capital

improvements are not included with the CIE, but only those necessary to maintain the adopted levels of service.

Following review of the proposed amendments, the Planning and Development Board, acting as the Local Planning Agency, shall make a recommendation to the City Commission for consideration of adoption.

SUMMARY OF FINDINGS

The updated Five-Year Schedule of Capital Improvements maintains the Level of Service standards adopted by the Comprehensive Plan, outlined in section V of the Capital Improvement Element.

ATTACHMENTS

ATTACHMENT A: Capital Improvement Element (CIE)

ATTACHMENT B: Five-Year Schedule of Capital Improvements (SCI)