

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** May 27, 2020
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Contract with Burkhardt Construction Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Construction Management at Risk services authorized by C-2016-54
 - 4) Term of Contract:
 - a) initial – 150 days
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$485,133.40
 - 6) Termination Rights – Either party may terminate for cause. The Contract may be terminated for convenience in writing by CRA upon ten (10) days written notice to CONTRACTOR (delivered by certified mail, return receipt requested) of intent to terminate and the date on which such termination becomes effective.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
 - 8) Scope of Services – Contractor shall add a flexible and porous material at the existing tree wells along Hollywood Boulevard and Harrison Street between Young Circle and 21st Avenue.
 - 9) Other Significant Provisions: n/a
- cc: Jorge Camejo, Executive Director for the CRA