

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE MASTER SERVICE AGREEMENT WITH MCCi, LLC BASED UPON THE NATIONAL COOPERATIVE PURCHASING ALLIANCE CONTRACT NUMBER NCPA 11-26 FOR THE PURCHASE, IMPLEMENTATION, AND MAINTENANCE OF LASERFICHE RIO SOFTWARE AND REQUIRED SERVICES FOR AN INITIAL AMOUNT OF \$123,846.10 AND ANNUAL MAINTENANCE OF \$52,743.50 IN YEARS TWO AND THREE, FOR A TOTAL ESTIMATED THREE YEAR AMOUNT OF \$240,000.00; AND APPROVING AN AMENDMENT TO THE FISCAL YEAR 2020 CAPITAL IMPROVEMENT PLAN.

WHEREAS in 2016, the City initiated a program to update all outdated software systems to End Duplication and Gain Efficiencies ("EDGE"), and in 2017, with Resolution No. R-2017-265, the City purchased an Enterprise Resource Planning ("ERP") system with modules for the City's Budget, Finance, Procurement and HR departments, and in 2020, with Resolution No. R-2020-024, the ERP process was expanded to include Development Services; and

WHEREAS, the City purchased Laserfiche software, an electronic document management system, from MCCi in 2004 for use with the Police Department; and

WHEREAS, in 2006, the City expanded use of the Laserfiche software to the City Clerk's Office, and then in 2007 to the Building Division; and

WHEREAS, in 2008, the Laserfiche Rio software replaced the legacy Laserfiche software currently in use at the City, and in 2009, Laserfiche stopped selling the legacy version altogether; and

WHEREAS, the City Clerk's Office, Building Division, and Police Department utilize Laserfiche as an electronic document management system of record for records management and retention; and

WHEREAS, the proposed upgrade to Laserfiche Rio provides enhanced records management, forms and workflow modules not found in the City's current version of Laserfiche; and

WHEREAS, the National Cooperative Purchasing Alliance awarded its contract for Document and Records Management Laserfiche software to MCCi LLC through Contract Number NCPA 11-26, which was procured by competitive bid; and

WHEREAS, Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, funding was included in the FY 2020 Capital Improvement Plan that was approved by Resolution R-2019-284; and

WHEREAS, it is necessary to amend the approved FY2020 Capital Improvement Plan and allocate funding in the amount of \$123,846.10 as set forth in the attached Exhibit "1".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That these Amendments of funding in the FY 2020 Operating Budget for the Fiscal Year beginning October 1, 2019 and set forth in detail in Exhibit "1" are adopted and authorized as Amendments to the Operating Budgets of the Funds of the City of Hollywood, Florida, for Fiscal Year 2020.

Section 3: That it approves and authorizes the execution, by the appropriate City officials, of the attached master services agreement with MCCi via the NCPA Contract for the purchase, implementation, and maintenance of Laserfiche Rio software and required services, for three years, together with such non-material changes as may be acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

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Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2020.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY