

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 11, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Agreement with Insight Public Sector for Purchase of Two Supermicro Servers and Maintenance

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology
- 2) Type of Agreement – Master Agreement for Technology Products, Services, Solutions and Related Products and Services
- 3) Method of Procurement (RFP, bid, etc.) – Cooperative Purchase
- 4) Term of Contract:
 - a) initial – This is a one-time purchase.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$75,000 (est.)
- 6) Termination Rights – For cause only.
- 7) Indemnity/Insurance Requirements – None
- 8) Scope of Services – Vendor will sell to City two Supermicro servers and will provide maintenance.
- 9) Other Significant Provisions: None

cc: Dr. Wazir Ishmael, City Manager