

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 28, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with Hope South Florida, Inc. to provide case management services utilizing CDBG Cares Act COVID-19 funding.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
 - 2) Type of Agreement – Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest** pursuant to Section 38.40(C)(8) which requires a 5/7ths vote.
 - 4) Term of Contract:
 - a) initial – commences on June 17, 2020 and expires on June 17, 2021.
 - b) renewals (if any) -no
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In an amount not to exceed \$30,000.00.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Yes, as to indemnity.
 - 8) Scope of Services – Hope South Florida, Inc. shall provide case management services through its “LIVE Hope” Living Independently via employment program to eligible residents utilizing CDBG Cares Act funding.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager