

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                      **DATE:** May 28, 2020

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Agreement with Hope South Florida, Inc. to provide eviction prevention assistance through SHIP funding for rent and utilities

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
  - 2) Type of Agreement – Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest** pursuant to Section 38.40(C)(8) which requires a 5/7ths vote.
  - 4) Term of Contract:
    - a) initial – commences on June 7, 2020 and expires on June 7, 2021.
    - b) renewals (if any) – no, however, contract term may be extended in accordance with agreement.
    - c) who exercises option to renew – City.
  - 5) Contract Amount – In an amount not to exceed \$510,000.00.
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Yes, as to indemnity.
  - 8) Scope of Services – Hope South Florida, Inc. shall provide rental and utility assistance to those eligible recipients due to COVID-19 utilizing SHIP funds.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager