

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 27, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Maintenance Agreement with Racetrac Petroleum, Inc.
for the maintenance of landscape and irrigation improvements.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Engineering Division.
 - 2) Type of Agreement – Maintenance Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract:
 - a) initial – in perpetuity
 - b) renewals (if any) – none
 - c) who exercises option to renew- n/a
 - 5) Contract Amount – n/a
 - 6) Indemnity/Insurance Requirements – Yes, as to indemnity.
 - 7) Termination – for cause.
 - 8) Scope of Services – Developer, Racetrac Petroleum, Inc. is constructing landscape and irrigation improvements along State Road 84 to enhance its project's frontage along State Road 84 and it is required to maintain such improvements at no cost to the City.
 - 9) Other Significant Provisions: none
- cc: Dr. Wazir Ishmael, City Manager