

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** May 7, 2020
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Increase to Blanket Purchase Order with Shamrock Pool Services, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4578-18-JE
 - 4) Term of Contract:
 - a) initial – Two year term
 - b) renewals (if any) – Two additional two year renewals
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$67,280.00 (Previously \$47,280.00)
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprocurement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
 - 8) Scope of Services – Contractor shall provide additional fountain maintenance at Charnow Park and ArtsPark at Young Circle.
 - 9) Other Significant Provisions: n/a
- cc: Jorge Camejo, Executive Director for the CRA