

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 13, 2020
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Agreement with Sierra-Cedar, Inc. for Oracle Managed Services

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology
- 2) Type of Agreement – Contract Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – RFP
- 4) Term of Contract
 - a) initial – Two yrs.
 - b) renewals (if any) – Two 1-yr. renewals
 - c) who exercises option to renew – Renewal is at the sole discretion of City.
- 5) Contract Amount – \$400,000/yr.
- 6) Termination rights – For cause only.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide Oracle managed services.
- 9) City's prior experience with Vendor (if any) –
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager