

January 7, 2020

Craig A. Smith  
Attn: Jim Driscoll  
7777 Glades Road, Suite #410  
Boca Raton, FL 33434

Dear Vendor:

Our Agreement for Underground utility Location Services, based upon Pembroke Park Bid # 05-1295, Blanket Purchase Order PA600133, expires on 4/11/2020.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions utilizing Blanket Purchase Order PA600133 (copy attached).

Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer  
Office of Procurement Services

RL/dm

I agree: \_\_\_\_\_  
(Signature)

I disagree: \_\_\_\_\_  
(Signature)

Name: STEPHEN C. SMITH  
(Typed or Printed)

Date: 1/23/20

2600 Hollywood Boulevard  
P.O. Box 229045  
Hollywood, Florida  
33022-9045