

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** March 18, 2020

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Blanket Purchase Order with Zimy Electronics, Inc. for the purchase of fire alarm, burglar alarm and access control systems, including installation, repair, maintenance and monitoring services.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Depts. of Public Works, Public Utilities and the Fire Rescue & Beach Safety.
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Best Interest. Section 38.40(C)(8) of the Purchasing Ordinance requires a 5/7ths vote.**
- 4) Term of Contract:
  - a) initial – 2 years
  - b) renewals (if any) – n/a.
  - c) who exercises option to renew – n/a.
- 5) Contract Amount – In the amount of \$190,000.00.
- 6) Termination Rights - City reserves the right to terminate this blanket purchase order in whole or in part for default (a if Zimy Electronics, Inc. fails to perform in accordance with any of the requirements of the order; or (b) if Zimy Electronics, Inc. becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Zimy Electronics, Inc. under any state or federal law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by Buyer. Zimy Electronics will be liable for excess costs of reprourement.
- 7) Indemnity/Insurance Requirements – Zimy Electronics, Inc. will provide insurance and indemnify City.

8) Scope of Services – Zimy Electronics, Inc. will provide installation, repair, maintenance and monitoring services for the citywide fire alarm, burglar alarm, and access control systems for the Depts. of Public Works, Public Utilities and Fire Rescue & Beach Safety.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager