

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 3, 2020

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Bus Bench and Bus Shelter Agreement with Sunshine State Media, Inc.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Engineering Division
  - 2) Type of Agreement – Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – None. Section 337.408(1), Florida Statute allows a municipality to authorize the installation of transit benches and shelters within right-of-way without a public bid.
  - 4) Term of Contract:
    - a) initial – five years (retroactive to June 3, 2019)
    - b) renewals (if any) – Yes, one additional extension for a five year term.
    - c) who exercises option to renew- Mutual
  - 5) Contract Amount – Vendor will pay the City \$62,745.00 for the first year of the agreement. Payments are based upon Schedule “A”.
  - 6) Termination Rights – with or without cause.
  - 7) Indemnity/Insurance Requirements – Yes.
  - 8) Scope of Services – Hope South Florida, Inc. shall provide rental subsidies.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager