



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: March XX, 2020

RE: BLANKET ORDER #: **B00XXXX**

PRODUCT/SERVICE: Purchase & Delivery of
Sodium Hexametaphosphate

Carus Corporation
Attn: Barbie Smith
315 Fifth Street
Peru, IL 61354

Telephone Contact: 800-435-6856
Email: barbie.smith@caruscorporation.com
Email: Samantha.pumo@caruscorporation.com
Email: bids@caruscorporaton.com

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Purchase Order with your Company based on one of the following:

- | | |
|---|--------|
| <input type="checkbox"/> FORMAL BID # | DATED: |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | DATED: |
| <input checked="" type="checkbox"/> OTHER: PIGGYBACK PALM BEACH COUNTY BID# 750785/MB | |

Initial Award Term	5/1/2020 – 11/15/2020
1 st Renewal Term (Optional)	11/16/2020 – 11/15/2021
2 nd Renewal Term (Optional)	11/16/2021 – 11/15/2022
3 rd Renewal Term (Optional)	11/16/2022 – 11/15/2023

***NOTE**—City Reserves the right to exercise Optional Periods.

The estimated annual dollar value is **\$70,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Purchase Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Rob Lowery** at (954) 921-3552

c: Public Utilities
Water Treatment Plant
Finance