

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 10, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Southeastern Engineering Contractors, Inc. for stormwater construction services.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
- 2) Type of Agreement – Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback. City of Fort Lauderdale Bid No. 473011907.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract:
 - a) initial – one year
 - b) renewals (if any) – yes, four additional one year terms.
 - c) who exercises option to renew – mutual
- 5) Contract Amount – In an amount not to exceed \$500,000.00.
- 6) Termination Rights – yes, with or without cause.
- 7) Indemnity/Insurance Requirements – Yes.
- 8) Scope of Services – GPE will provide construction services for the City's stormwater facilities that includes rehabilitation, repair and replacement work.

- 9) Other Significant Provisions- City of Fort Lauderdale's Contract with Southeastern Engineering provides for warranties and liquidated damages.

cc: Dr. Wazir Ishmael, City Manager