

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 26, 2020
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Nine Month Extension of Agreement with El Gran Cafecito, Inc. D/B/A Alexandra's

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Procurement and Contract Compliance
- 2) Type of Agreement – Agreement for Limited Food Services at City Hall
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract:
 - a) initial – One year period
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – n/a
- 6) Termination Rights – City may terminate immediately with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide limited food services at City Hall for an additional nine month period through December 4, 2020.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager