

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** CRA Chair and Board Members                      **DATE:** February 19, 2020  
**FROM:** Douglas R. Gonzales, General Counsel  
**SUBJECT:** Proposed Authorization to Proceed with Bermello Ajamil & Partners

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
  - 2) Type of Agreement – Authorization to Proceed
  - 3) Method of Procurement (RFP, bid, etc.) – Florida Statutes Section 287.055, Consultants' Competitive Negotiation Act
  - 4) Term of Contract:
    - a) initial – Estimated completion 9 months
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – \$167,730.36
  - 6) Termination Rights – Either party may terminate for cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
  - 8) Scope of Services – Contractor to perform services associated with the Project master plan providing evaluation and assessment of the existing data, assessment of the existing parking inventory, analysis of the existing drainage system, preliminary concept development, preliminary parking strategies, drainage analysis, cost estimate, and final concept plans and recommendations including 3D photorealistic renderings
  - 9) Other Significant Provisions: n/a
- cc: Jorge Camejo, Executive Director for the CRA