

January 23, 2020

LAZ Florida Parking, LLC  
Attn: Christopher Walsh  
404 Washington Ave., Suite #720  
Miami Beach, FL 33139

tel: 954.921.3299  
fax: 954.921.3086

**Re: Parking Cashiering Services for Van Buren & Radius Parking Garage – (Blanket Purchase Order #PA600016)**

Dear Mr. Walsh:

On October 8, 2019, you agreed to a 90-day extension for Cashiering Services via Blanket Purchase Order Number PA600016. That 90-day extension was approved by the City Manager October 10, 2019.

As you are aware, the Parking Division has installed various pieces of parking equipment in the parking garages that preempts the need to have cashiers in the parking garages past a certain time period. However, due to unforeseen circumstances in the Parking Garage, the City is still in need of cashiers. With this said, the City of Hollywood is seeking another month-to-month extension to the aforementioned services listed on Blanket Purchase Order Number PA600016. The month-to-month extension will only be valid from February 1, 2020 through April 30, 2020 (90-day period).

If you agree to the month-to-month extension period to provide said services as per Blanket Purchase Order number PA600016, please mark the appropriate box below, sign, email, or fax back to my attention as soon as possible. The fax number is 954-921-3086 and my email address is listed below.

If I can be of further assistance, please don't hesitate to contact me at 954-921-3345 or by email at [jenglish@hollywoodfl.org](mailto:jenglish@hollywoodfl.org).

Sincerely,

*Janice English*  
Janice English, Contracts Officer  
Procurement Services

ACKNOWLEDGEMENT AND ACCEPTANCE OF A MONTH-TO-MONTH EXTENSION

Agree   X   Disagree       

Signature   Christopher Walsh  

Name Printed or Typed:   Christopher Walsh  

Date:   1/27/2020  

2600 Hollywood Boulevard  
P.O. Box 229045  
Hollywood, Florida  
33022-9045  
[hollywoodfl.org](http://hollywoodfl.org)

October 7, 2019

LAZ Florida Parking, LLC  
Attn: Christopher Walsh  
404 Washington Ave., Suite #720  
Miami Beach, FL 33139

tel: 954.921.3299  
fax: 954.921.3086

**Re: Parking Cashiering Services for Van Buren & Radius Parking Garage – (Blanket Purchase Order #PA600016)**

Dear Mr. Walsh:

A renewal letter was recently sent to your attention dated September 5, 2019, requesting the renewal of said services for a one (1) year period. On September 8, 2019, you responded back to this renewal letter. This letter was sent prematurely on my behalf. After the initial memo was sent to your attention, the Parking Division notified Procurement Services that your services would only be needed on a month-to-month basis.

As you are aware, the Parking Division has installed various pieces of parking equipment in the parking garages that preempts the need to have cashiers in the parking garages past a certain time period. With this said, the City of Hollywood is seeking a month-to-month extension to the aforementioned services listed on Blanket Purchase Order Number PA600016. The month-to-month extension will only be valid from November 1, 2019 through February 29, 2020 (90-day period).

If you agree to the month-to-month extension period to provide said services as per Blanket Purchase Order number PA600016, please mark the appropriate box below, sign, email, or fax back to my attention as soon as possible. The fax number is 954-921-3086 and my email address is listed below.

If I can be of further assistance, please don't hesitate to contact me at 954-921-3345 or by email at [jenglish@hollywoodfl.org](mailto:jenglish@hollywoodfl.org).

Sincerely,

*Janice English*

Janice English, Contracts Officer  
Procurement Services

ACKNOWLEDGEMENT AND ACCEPTANCE OF A MONTH-TO-MONTH EXTENSION

Agree ☒ Disagree ☐

Signature *Christopher Walsh*

Name Printed or Typed: Christopher Walsh

Date: 10/8/19

2600 Hollywood Boulevard  
P.O. Box 229045  
Hollywood, Florida  
33022-9045  
[hollywoodfl.org](http://hollywoodfl.org)