

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 21, 2020

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Purchase Order with Nalco Water, Inc. for the purchase of antiscalant for use at the water treatment plant.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Utilities
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(3) of the City's Purchasing Ordinance provides that, **sole-source** supplies and services, such as unique, patented, or franchised supplies or services, are exempt if the Director determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.
- 4) Term of Contract:
  - a) initial – March 11, 2020 through March 10, 2023
  - b) renewals (if any) – n/a.
  - c) who exercises option to renew – n/a.
- 5) Contract Amount – In the amount of \$150,000.00.
- 6) Termination Rights –Yes.
- 7) Indemnity/Insurance Requirements – Vendor will provide insurance and indemnify City.

8) Scope of Services – Vendor will provide its Nalco PC-1850T Antiscalant product for use on the reverse osmosis and Nano filtration membranes to prevent scale formation and the fouling of the membrane surfaces as necessary by the Water Treatment Plant for operational purposes.

9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager