

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** January 23, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Purchase Orders with Garber Chrysler Dodge Truck, Garber Ford, Inc. and Alan Jay Fleet Sales for the purchase of vehicles for the Police Department.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Public Works/Police Department
- 2) Type of Agreement – Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – a) **For the Vehicle Purchases: Piggyback. Florida Sheriffs Association Solicitation No. FSA-19-VEH27.0.** Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

b) **For the Extended Warranties and Additional Equipment on Certain Vehicles: Best Interest. Section 38.40(C)(8) of the Purchasing Ordinance requires a 5/7ths vote.**
- 4) Term of Contract:
 - a) initial – FSA contract is from October 1, 2019 through September 30, 2020. (one time purchases)
 - b) renewals (if any) – n/a.
 - c) who exercises option to renew – n/a.
- 5) Contract Amount – a) Vehicles from Garber Chrysler Dodge Truck - \$553,455.00 inclusive of extended warranties (warranty cost \$66,465.00/\$3,165.00 per vehicle); b) Vehicles from Garber Ford, Inc. \$121,479.00 inclusive of extended warranties (warranty cost

\$10,470.00/\$3,490.00; and c) Alan Jay Fleet Sales- \$83,895.60 inclusive of extended warranties and additional vehicle modifications (warranty cost \$7,860.00/\$3,939.00; additional modification costs is \$3,650.00).

6) Termination Rights –n/a

7) Indemnity/Insurance Requirements – n/a

8) Scope of Services – Each Dealership will provide the City certain vehicles for use by the Police Department and provide extended warranties. Alan Jay Fleet will modify vehicles purchased based upon modification specifications from the Police Department.

9) Other Significant Provisions- n/a

cc: Dr. Wazir Ishmael, City Manager