

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** January 8, 2020
FROM: Douglas R. Gonzales, General Counsel
SUBJECT: Proposed Agreement with Art Sign Company

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Downtown District of the CRA
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – Bid Project No. CRA 19-010
- 4) Term of Contract:
 - a) initial – 180 calendar days
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$69,265.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Contractor shall provide gateway signage at Hollywood Boulevard and 21st Avenue.
- 9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA