

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 18, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Professional Services Agreement with Brown and Caldwell for construction administrative/management services for the drilling of Deep Injection Wells No. 3 & 4

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
 - 2) Type of Agreement – Professional Services Agreement (Resolution No. R-2019-327)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283)
 - 4) Term of Contract:
 - a) initial – approximately 840 days
 - b) renewals (if any) – extensions, if necessary.
 - c) who exercises option to renew – City approval
 - 5) Contract Amount – In an amount not to exceed \$3,298,684.00.
 - 6) Termination Rights – City may terminate with or without cause. Consultant may terminate if City breaches and fails to cure within 60 days of the breach.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements. (see Sections 8.01 and 8.02)
 - 8) Scope of Services – Brown and Caldwell will provide construction administrative/management services relating to the deep injection project being done by Youngquist Brothers.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager