

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 16, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Renewal of the Existing Agreement with Biosolids Distribution Services, LLC. for the removal and disposal of biosolids.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Agreement
 - 3) Method of Procurement (RFP, bid, etc.) –Original RFP No. 3848-03-WG (Resolution No. R-2004-90).
 - 4) Term of Contract:
 - a) initial – five years
 - b) renewals – yes, three additional five year periods. **This is third renewal and contract renewal will expire on February, 2020.**
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In an estimated annual expenditure of \$1,550,000.00
 - 6) Termination Rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services: Vendor will provide removal and disposal of biosolids.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager