CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners **DATE:** November 18, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Purchase Order with Ten-8 Fire Equipment, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

1) Department/Division involved – Fire Department

2) Type of Agreement – Purchase Order

3) Method of Procurement (RFP, bid, etc.) – **Cooperative bid of Florida Sheriff's Association Solicitation Number FSA18-VEF13.0.** Section 38.46 of the City's Purchasing Ordinance allows the Director to join with other governmental entities in cooperative purchasing plans.

4) Term of Contract (one time purchase)
   a) initial – N/A
   b) renewals – N/A
   c) who exercises option to renew – N/A

5) Contract Amount – $591,372.00

6) Termination rights – N/A

7) Indemnity/Insurance Requirements – N/A

8) Scope of Services – Purchase of 1 Pierce Impel Base Unit Level 1 pumper

TERM SHEET FOR TEN-8 FIRE EQUIPMENT, INC.

9) City's prior experience with Contractor (if any) – City has previously purchased vehicles from Contractor

10) Other significant provisions – N/A

cc: Wazir A. Ishmael, Ph.D., City Manager