

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** November 18, 2019

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Purchase Order with Ten-8 Fire Equipment, Inc.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire Department
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Cooperative bid of Florida Sheriff's Association Solicitation Number FSA18-VEF13.0.** Section 38.46 of the City's Purchasing Ordinance allows the Director to join with other governmental entities in cooperative purchasing plans.
- 4) Term of Contract (one time purchase)
  - a) initial – N/A
  - b) renewals – N/A
  - c) who exercises option to renew – N/A
- 5) Contract Amount – \$591,372.00
- 6) Termination rights – N/A
- 7) Indemnity/Insurance Requirements – N/A
- 8) Scope of Services – Purchase of 1 Pierce Impel Base Unit Level 1 pumper

TERM SHEET FOR TEN-8 FIRE EQUIPMENT, INC.

9) City's prior experience with Contractor (if any) – City has previously purchased vehicles from Contractor

10) Other significant provisions – N/A

cc: Wazir A. Ishmael, Ph.D., City Manager