

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 30, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Agreement with Comcast Sch Holdings, d/b/a Comcast Spotlight,
for Business Class Internet and Local Government Channel Access

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology
- 2) Type of Agreement – Blanket Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – “Sole source” exemption
- 4) Term of Contract:
 - a) initial – 3 years
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$52,000 per year (est.)
- 6) Termination Rights – For cause only.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify City and provide insurance.
- 8) Scope of Services – Vendor will provide business class internet and local government channel access..
- 9) Other Significant Provisions: None

cc: Dr. Wazir Ishmael, City Manager