

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 23, 2019  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with USA Fence Company

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation & Cultural Arts
- 2) Type of Agreement – Blanket Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Bid No. F-4624-19-RL
- 4) Term of Contract:
  - a) initial – Three years
  - b) renewals (if any) – Two additional one year terms
  - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – \$55,852.24
- 6) Termination Rights – Either party may terminate for cause. City the City may at any time, in its sole discretion, with or without cause, terminate this Agreement by written notice to the Contractor.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide French Barricade rental, delivery, set-up, and breakdown.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager